



Medical Assistant

Strategic Leadership Profile

The Medical Assistant supports physicians, nurse practitioners, and clinical teams in delivering high-quality patient care within Wings CRS healthcare facilities and operational response environments. This role assists with clinical procedures, patient preparation, and administrative coordination to ensure efficient and compassionate healthcare delivery.

We value experience, but we value ATTITUDE more. We seek servant-leaders who are intuitive, emotionally secure, confident self-starters, innovative thinkers, supportive team players, and capable problem solvers — not problem creators. Above all, this individual is deeply committed to supporting lifesaving medical services and strengthening resilient communities.

In this clinical support role, you will assist medical providers in both routine clinical operations and urgent care environments, ensuring patients receive safe, timely, and effective care.

This position carries responsibility for supporting patient care, maintaining clinical workflow efficiency, and contributing to high standards of medical service delivery.

Core Responsibilities

Prepare patients for medical examinations and assist healthcare providers during clinical procedures.

Measure and record patient vital signs and medical histories.

Assist with diagnostic testing, specimen collection, and laboratory preparation.

Administer medications and injections as permitted by training and regulations.

Maintain accurate patient documentation and medical records.

Prepare examination rooms and maintain clinical equipment.

Provide patient education and assist with follow-up care instructions.



Ensure compliance with infection control protocols and healthcare safety standards.

Support front office and administrative tasks when required.

Participate in disaster response deployments when clinical support is needed.

Required Qualifications

Completion of an accredited Medical Assistant training program.

Certified Medical Assistant (CMA) or Registered Medical Assistant (RMA) preferred.

Minimum 1–3 years clinical experience in a healthcare or outpatient clinic environment.

Strong communication and patient care skills.

Ability to work in fast-paced clinical environments.

Knowledge of medical terminology and clinical procedures.

Hiring location: Boerne, Texas

Compensation & Benefits

Please see our Recruiting page on our website for the complete and current list of benefits and compensation details.

If you are looking for your best last job — where your work makes a real difference and directly contributes to saving lives — please send your resume to us today for consideration. Military veterans are strongly encouraged to apply.

Wings CRS is an Equal Employment Opportunity (EEOC) employer.

Wings CRS is fully committed to promoting wellness and creating both a healthy and safe environment for all employees, volunteers, patients, and visitors.

Wings CRS maintains a LIMITED TOBACCO PRODUCT USE policy. The organization will not hire individuals who use or test positive for nicotine products unless such use is under the documented guidance and supervision of a licensed physician as part of an approved medical treatment or cessation program.



All candidates must undergo an extensive evaluation process, including thorough background checks and drug, alcohol, and nicotine testing as a precondition of employment.