



## **Global Director of Facilities**

Wings CRS is seeking resumes for an energetic, competent, and experienced Global Director of Facilities to join this unique, life-saving global start-up.

While we love candidates with experience, we love ATTITUDE more! Attitude empowered with empathy, securely within the heart of a servant-leader who is a strongly intuitive, confident self-starter, out-of-the-box thinker, supportive team player, and capable problem solver, not a problem creator. Our ideal candidate possesses exceptional communication skills, loves people no matter what race, religion, or ethnicity, and is unafraid to tackle any task, or to travel to the four corners of the earth to do a purposed work that is greater than themselves, and above all, is deeply passionate and committed to saving lives.

Global Director of Facilities directs the design, planning, construction, and maintenance of all our organization's international facilities and properties to ensure on-time mission readiness and safety of all who enter our premises.

## **Responsibilities**

- Directs the design, planning, construction, and maintenance of our organization's facilities and properties.
- Oversees all building operations, including repairs refurbishments, and the maintenance of mechanical, electrical, fire/life safety, plumbing, and waste management systems.
- Schedules all work pertaining to construction, renovation, and maintenance.
- Respond to emergencies and manage risk.
- Develop and monitor budgets.
- Approves contracts to meet current and future needs.
- Evaluate and select contractors for facility projects and delivery of services.
- Ensures building operations meet service standards and comply with all local laws and regulations.
- Conducts site inspections.
- Trains staff on safety procedures.
- Reports directly to the Chief of Logistics and to the COO and CEO when required.

- Prepares reports for presentation to the Chief of Logistics as requested.
- Travels internationally as required.

### **Requirements & Qualifications:**

- A passion for the mission.
- 10 years minimum proven experience in an operations management role with 5 years minimum experience in facilities management, logistics, and or development role.
- Full comprehension of office management systems and procedures
- Excellent knowledge of MS Office 365 including Visio.
- Familiarity with AutoCAD or similar systems as well as the ability to create minor changes to working drawings is required.
- Experience with successfully developing and implementing kaizen principles, and improving, and streamlining policies, and procedures within organizations is required.
- Military contracting or direct military experience is preferred.
- LEAN SIX SIGMA or similar is preferred.
- Proficiency in English. Foreign languages are a plus.
- Exemplary planning and time management skills.
- Up to date with advancements in office gadgets and applications
- Reading comprehension and the ability to properly articulate with high-level officials.
- Ability to multitask and prioritize daily workload.
- Discretion and confidentiality
- Foreign relations experience is preferred.
- Bachelor's Degree required. Master's degree is preferred.

**Hiring Location:** Boerne, Texas

Wings CRS is an EEOC company.

Wings CRS is fully committed to promoting wellness to create both a healthy and safe environment for all employees, volunteers, patients, and visitors.

In addition, Wings CRS has a LIMITED TOBACCO PRODUCT USE policy, and will not hire individuals who use or test positive for nicotine products. Candidates who desire to cease the use of nicotine products as a condition of their employment must agree to complete a nicotine cessation program under the guidance and monitoring of Wings CRS health professionals.

All candidates must go through an extensive evaluation to include thorough background checks, as well as drug, alcohol, and nicotine testing, as a precondition of their employment, and all employees must submit to random substance testing as a condition of their employment.